

# GURU NANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

Recognized by Ministry of Health and Family Welfare, Govt. of India and Dental Council of India

[Affiliated to West Bengal University of Health Sciences]

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Ref No. GNIDSR/Admn/2022/383(A)

Date 11.6.2022

## MINUTES OF MEETING

Committee Name: Internal Quality Assurance Cell

Date and time of meeting: 20<sup>th</sup> June 2022 at 2.30pm

Notice Number: GNIDSR/Admn/2022/383(A)


Venue: Board Room, 5<sup>th</sup> Floor, GNIDSR

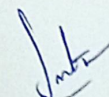
Members Present:

1. Prof Dr. J. Bhattacharyya- Principal (Chairperson)
2. Mr. Simarprit Singh- Member from management
3. Prof Dr. Amit Ray- Senior Faculty
4. Prof Dr. Paromita Mazumdar- Senior Faculty
5. Prof Dr. Santanu Sen Roy- Senior faculty and IQAC Coordinator
6. Dr. Rudra Prasad Chatterjee- Mid Level faculty
7. Dr. Mekhala Mukherjee- Entry Level faculty
8. Dr. Anushree Paul- Entry Level faculty
9. Dr. Shibendu Biswas- Senior Administrative Officer
10. Mr. Ishan Dutta- Student Representative
11. Mr. Partho Ghosh- Non-Teaching Staff/ Office Superintendent

Members Absent:

1. Prof Dr. Soumitra Ghosh- senior Faculty
2. Dr. Utsab Bhutta- Nominee Employee
3. Dr. Kasturi Mukherjee- Nominee from Alumni
4. Mr. Sandip Bhattacharya- Nominee from Industry
5. Mrs. Sukanya Chakraborty- Nominee from Parents
6. Mrs. Nandita Debnath- Nominee from Society

  
Chairperson  
Internal Quality Assurance Cell  
GNIDSR

  
Coordinator  
Internal Quality Assurance Cell  
GNIDSR

**Agenda 1: Introduction to the Meeting.**

The Chairperson welcomed all members present to the meeting. Leave of absence was granted to the absentees.

**Agenda 2: Confirmation of the Minutes of the Last Meeting.**

The minute of the previous meeting were circulated. As no comments were received, the same may be confirmed by the cell.

Resolution: The minutes of the previous meeting is confirmed as approved.

**Agenda 3: Planned Quality Initiative for next quarter.**

Notice & Discussion:- The co-ordinator opened the discussion for quality initiatives planned for next quarter.

Resolution: The cell resolved to approve the following topics and their respective program incharges:-

1. Quality Initiative Programme on Digital Dental Photography- Prof Dr. Paromita Mazumdar
2. Value Added Course on CBCT.
3. Course on Cast Partial Denture- Dr. Samiram Das
4. FDP on Effective Research & Teaching Practices- Prof Dr. Paromita Mazumdar
5. Financial Awareness Programme.

**Action points:-**

1. Forensic Odontology- Dr. Kaushik Dutta
2. User Training Programme of CAD/CAM- Department of Prosthodontics

**Agenda 4: Review of Extension Activities/ Camps**

Notices & Discussion:- Prof Dr. Santanu Sen Roy briefed the members about the Extension Activities/ Camps. He proposed the college plans to conduct a Free Eye Screening cum Awareness Camp.

Resolution:- The members accepted the proposal.

Action Plan: Dental Check-up Camp by Extension Activity Committee, Kolkata Police Athletic Club, Maidan Tent.

**Agenda 5:** Progress of NAAC AQAR 2022.

Notices & Discussion: The Chairperson of the NAAC Steering Committee, Prof Dr. Paromita Mazumdar gave an update on the AQAR documentation which is ready with the necessary validation within the next quarter.

Action Points: Complete Internal Data Validation by IQAC Coordinator.

**Agenda 6:** Preparation of NIRF Documentation 2022.

Notices & Discussion:- Prof Dr. Santanu Sen Roy, informed the committee regarding the preparation of documentations for NIRF submission 2022.

Resolution: The members accepted the proposal.

**Agenda 7:** Review of IDEATHON 2022.

Notices & Discussion:- R&D Committee Chairperson, Prof Dr. Paromita Mazumdar presented the program schedule for IDEATHON 2022. She also briefed that there is an increase of 60% in the total number of teams from the previous year. The chairperson & members of IQAC proposed the names of the judges for IDEATHON 2022.

Resolution: The members accepted the proposal.

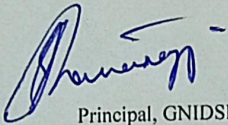
The meeting ended with a Vote of Thanks to All Members.

Minutes Recorded by: Ms. Priyanka Dutta

Minutes Drafted by: Dr. Mekhala Mukherjee

Annexed: Signature Sheet dated 20/06/2022 vide circular

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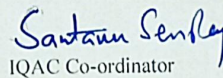


Principal, GNIDSR

*Chairperson*

*Internal Quality Assurance Cell*

*GNIDSR*



IQAC Co-ordinator

*Coordinator*

*Internal Quality Assurance Cell*

*GNIDSR*

